



CITY PRIDE SCHOOL, RAVET

EXECUTIVE COMMITTEE OF PARENT TEACHER ASSOCIATION EPTA (2023-24)

MINUTES OF THE FIRST MEETING

Day & Date: Wednesday, 14/06/2023

Venue: School Auditorium

Time: 1:30pm – 3:00pm

The first meeting of Executive Committee of Parent Teacher Association (EPTA) was held on Wednesday 14/6/2023 at 1:30 pm. Principal, Mrs. Sumedha Phadke shared the agenda of the meeting.

AGENDA:

- Welcome
- Confirmation of last MOM – 31/03/2023
- Briefing about EPTA
- Introduction of the new E-PTA committee members
- Selection of office bearers
- Any other point with the permission of the chairperson
- Vote of thanks.

1. Welcome:

The Principal of the school welcomed all the E-PTA members. She noted that the requisite quorum for the meeting was present and called the meeting order.

2. Confirmation of previous MOM:

The meeting began with Principal Ma'am introducing herself and welcoming the members. She briefed them about the vision and mission of the school. She started the meeting by reading the minutes of the previous meeting. She further spoke about the well-equipped infrastructure, playground, breakfast, transport facility and security check at entry gate.

She further mentioned that the rubber coated playground is ready and various sports activities are carried out there.

She also explained how the sports are carried out in Physical Education sessions. The children are divided into group of 20 each group plays different sports – karate, athletic, ball game and gymnastics for four weeks and then the rotation is done. The school provides with morning and evening sports facility wherein the morning sports is conducted by school teachers and evening sports activities are carried out by the external faculty which includes Karate and Skating.

2. Briefing about EPTA

The members briefed about the structure, formation and functions of PTA and E-PTA. The principal added on stating that the parents of every student shall be the members of the PTA and it is already formed in the month of April. Out of this we have an EPTA which consists of office bearers and class representatives. She further mentioned that a notice and form was sent

to all the parents for self-nomination of EPTA in the 2nd week of April. After the self-nomination process lucky draw was conducted on 24th April for formation of E-PTA in presence of the parents. As the number of parent members should be more than the school members, for few standards we have two parent representatives. EPTA is a bridge between management and parents. All work anticipatively for the academic growth of the school and wellbeing of the students. The EPTA members can provide an ear to the issues and concerns.

3. Introduction of New EPTA Committee 2023-24:

The Principal requested the EPTA members to introduce themselves. The New EPTA committee list was shared with the members:

Name	Category of Nomination
Mr. Kuldip Deshmukh (कुलदीप देशमुख)	Parent member
Mr. Niranjan Pathak (निरंजन पाठक)	Parent member
Ms. Manisha Chaudhari (मनीषा चौधरी)	Teacher Member
Mr. Allen D'souza (ऍलन डिसुझा)	Parent Member
Ms. Ankita Agrawal (अंकिता अग्रवाल)	Parent Member
Ms. Poonam Deshpande (पूनम देशपांडे)	Teacher Member
Ms. Sonali Gavhane (सोनाली गव्हाणे)	Parent Member
Ms. Saisha Dessai (साईशा देसाई)	Teacher Member
Mr. Arun Ravi (अरुण रवी)	Parent Member
Ms. Anuja Dange (अनुजा डांगे)	Teacher Member
Ms. Archana Khandagale (अर्चना खंडागळे)	Parent Member
Ms. Uma Kumbhar (उमा कुंभार)	Parent Member
Ms. Hema Nair (हेमा नायर)	Teacher Member
Ms. Roshani Kumari (रोशनी कुमारी)	Parent Member
Ms. Savita Nalegave (सविता नलेगावे)	Teacher Member

4. Selection of office bearers-

The meeting concluded with the selection of office bearers. EPTA office bearers were self-nominated from the total members present in the meeting.

List of the post bearers after self-nomination is as follows-

Designation	Name of the person
1. Chairperson	Mrs. Sumedha Phadke
2. Vice-Chairperson	Mrs. Roshini Kumari
3. Secretary	Mrs. Hema Nair
4. Joint Secretary (Parent)	Mrs. Ankita Agarwal
5. Joint Secretary (Teacher)	Mrs. Anuja Dange

5. Any other points with the Chairperson's permission

Detailed information was provided by Principal ma'am on the following:

1) Health, Security and Safety-

The school takes utmost care of the students. The entire campus is under 63 CCTV camera surveillance.

The campus is well equipped with fire fighting system. Mock drill and demo for the teachers was conducted in the month of June. It will also be conducted for students.

A full-time nurse is also appointed by the school. A general medical camp is conducted once in a year.

Every washroom has a designated support staff and the washrooms are cleaned twice a day. Sufficient number of hand washes are kept in the washrooms. Naphthalene balls are placed in the required areas.

Pure and safe drinking water is available in school and potable water testing is done as per the government norms.

Taking into consideration the climatic changes and field in vicinity Dhoop is circulated twice a day in the classrooms.

The classrooms and basement area is sanitized from time to time.

2. Transport- The school has an outsourced transport facility. The school also has a transport committee. Surprise visits in the buses are given by the teachers and the committee members.

3. Breakfast- It is an optional outsourced facility. A member of the breakfast committee tastes the food everyday 20-30 minutes prior before it is served to the students. Suggestions are communicated by the breakfast committee to the vendor.

The menu is uploaded on the school website in advance.

4. Other points of discussion-

Management Representative Dr. Deepali Sawai addressed the parents with some general information about school and EPTA and asked parents to share their views.

- Mrs. Roshini shared about the 7 habits, students are enjoying and inculcating this in their daily routine.
- Mrs. Sonali Gavhane shared that the concepts are taken into depth and students are well versed with each content.

- c. Mrs. Ankita Agarwal asked if teacher is on leave, then how the work is done in the class. Sumedha Ma'am replied the mother teacher take some activity or oral about the content, worksheet in absence of main teacher.
- d. Mrs. Roshini shared issue with route no 4 about coming late she added that the parents should reach the stop on time to pick their child. The bus is waiting till the parent is not coming to pick due to this due to which others are getting late. Deepali ma'am assured to look into the route no.4
- e. Mrs. Archana Khandagale had query about the open-door exam. Ma'am replied as Open-door is conceptual based learning for math and science. There will be 4 cycles in a year, each cycle will have two assessments i.e., learning and relearning. Students who score 90% will go to the mastery level. Deepa ma'am added by saying there is difference in Open-door exam and regular exam.
- f. Mrs. Hema Nair shared the views of 7 habit of std 4 where children are engrossed and participating to share their ideas on the topic take initiative. Management representative added that leader in me session will be conducted for the parents as well as an eco-system programme which will be given to everyone in the school including Tai's and drivers.
- g. Sumedha ma'am shared the experience of std 5 students how they are inculcating 7 habits in their daily life.

5. Vote of Thanks

The meeting concluded with a vote of thanks by Mrs. Hema Nair.

Sumedha

Mrs. Sumedha Phadke

Principal-City Pride School Ravet

